



CONTROLLER OF EXAMINATIONS SECTION

CIRCULAR

February 25, 2010

All the Under Graduate and Post Graduate and Post Graduate Diploma students are requested to fill up the application forms of the Term End Examinations (Degree) & Final Examinations (Career Oriented Courses / Value Added Courses) to be held during April / May, 2010 and pay the arrear subjects examination fees (if applicable) and improvement subjects examinations fees (if any) according to the below mentioned fee structure through the ICICI bank. The *Examination Application form* along with the ICICI bank *fee payment challan* can be obtained from the respective class tutor and the filled in application form should be returned immediately to the class tutor.

TERM END EXAMINATION (TEE) FEE STRUCTURE

(The fee structure is also mentioned in the TEE application form)

Sl. No.	Details	All UG Degrees and COC (in Rs.)	MCA (in Rs.)	MBA (in Rs.)	All other PG Courses (in Rs.)
1	Theory / Subject	70.00	270.00	370.00	140.00
2	a) Practicals of 3 hrs. duration / subject	85.00	270.00	370.00	165.00
	b) Practicals of more than 3 hrs. duration / subject	170.00	-	-	320.00 (except MSc Microbiology)
	c) Practicals for MSc. Microbiology (9 hrs. duration)	-	-	-	420.00
3	Project/Viva-voce exams	170.00	370.00	420.00	270.00
4	Improvement	*250.00 per paper / practical	270.00 per paper plus **500.00	370.00 per paper plus **500.00	140.00 per paper plus **500.00

* Improvement fee of Rs.250/- is inclusive of the examination fees of Rs.70/-

** "SPECIAL IMPROVEMENT FEE" of Rs.500/- irrespective of the number of papers, in addition to the regular examination fee (Theory papers only).

Students have to pay the examination fee for all the arrear subjects. If they like to appear for improvement (immediate previous semester subjects only), the subject code has to be mentioned in the code column and 'I' (Reappearance to improve performance) should be denoted in the status column of the examination application form. Residential address has to be given in the respective column.

The arrear examination fee should be paid as per the below given schedule through ICICI bank only and the students are expected to adhere to the schedule strictly. Further, the ICICI bank charges Rs.50 for every transaction and hence the students are advised to fill up the application form correctly and verify the total amount of arrear examination fee before payment.

SCHEDULE FOR PAYMENT OF EXAMINATION FEE

<i>Payment of fees</i>	<i>Date of payment</i>
With out fine	26.02.2010 – 08.03.2010
With fine (Rs.60)	09.03.2010 – 11.03.2010
With fine (Rs.500)	12.03.2010 & 13.03.2010

Controller of Examinations

Principal

Copy to:

1. Directors
2. Heads of the Departments
3. Tutors
4. College Office
5. Accounts Section
6. Notice Boards